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## Introduction

At Green River College (GRC), our top priority is the safety and well-being of the GRC community. The GRC COVID-19 Reopening Committee comprised of numerous student, instructional, technology, and community facing departments, has tracked the rapidly changing information from local, state, and federal authorities to monitor the pandemic and adjust plans for the College according to their guidance. From the start of the pandemic, we committed to students, faculty, staff, and community members continuing to be back to campus with safety measures in place, according to science, data, and the guidance of public health experts. Best practices implemented by Career and Technical Education (CTE) programs since the Governor support for CTE programs to be back on campus also informed the protocols and additional changes made to create a safe return to campus.

This GRC Campus Reopening Plan embraces provides a comprehensive set of guidelines to safely continue with reopen efforts, in accordance with the latest health recommendations from the State of Washington, the U.S. Centers for Disease Control, and King County Health Department and Social Services.

The various campus units represented in the Reopening committee are as follows:

- Instruction
- Student Affairs
- Campus Safety
- Facilities
- Business Office
- Branch Locations
- AFT
- WFSE
- College Relations
- Institutional Effectiveness
- Information Technology
- International Programs
- Campus Corner Apartments

## ! Creating a Healthy and Safe Campus Community Mitigation and Health Practices

In order to reduce the risk of virus spread in the College community, GRC adheres to a culture of care based on the best and most current King County Public Health guidance. In this context, the College seeks to have all its members adhere to the following mitigation and health practices:

**Good Hand Hygiene:** There will be hand sanitizing stations throughout the campus. Also, frequent handwashing with soap and water is encouraged. Hand hygiene is especially important before eating, after using the restroom, and after touching doorknobs/handrails. Individuals should sneeze and cough into a tissue if available and then dispose of tissue in trash receptacle and perform hand hygiene. If no tissue is available, individuals should cough or sneeze into their elbow. Masks do not fully block the droplets of a cough or sneeze.

**Physical Distancing:** A minimum of 3-6 feet social distancing is strongly recommended (not required, under the Governor's proclamation for fully vaccinated campuses), whenever possible.

**Masks:** A mask, can include a paper or disposable mask and must cover the mouth and nose completely. Cloth masks, neck gaiter, scarves, or bandannas are NOT appropriate forms of mitigation as per the most recent public health guidance. In some instructional courses, clear facemasks or face shields may be allowed and/or required. All students, faculty, staff, volunteers, contractors, and visitors over the age of 5 must wear a mask while visiting any GRC location. Masks, kn95 masks, and 95 masks can be picked up from Campus Safety, front desks at the branch campuses, or throughout campus locations.

The gym, RAC or workout areas that are open will have guidelines as to mask usage. Masks can be removed in students' individual Campus Corner Apartment rooms on campus when the student is alone or with their roommate. To assist in this effort, students are strongly encouraged to bring their own masks, hand sanitizer and cleaning supplies from home.

**Goal:** To have all Green River College locations fully reopen by fall quarter of 2022.  
how COVID will continue to impact our work for on-campus and community eff -0.2 (w) -a(t) -5

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- Opportunities for

- Available leave options (contact Benefits Office directly).!

As early as possible, any employee with personal and/or family health needs that may limit your ability to safely return to work on campus in fall quarter 2022 should contact the Benefits Office and request a confidential discussion with the Benefits Consultant who directly supports employee medical and family leave issues.

### Timeline:

#### March 2021

- Gain an understanding of the courses and campus support services that may be offered with on-campus components in Fall 2021.
- Finalize plans for a phased return to campus approach, including gradual on-campus staffing and instructional capacities with planned percentage increases for each quarter in the 2021-22 academic year.
- Develop department EOC safety plan for future use by department leads.
- Survey on the services and needs to prioritize on-campus work.
- Engage subcommittees in determining next steps and budget needs during the budget process for reopening.
- Determine a flow chart of local and federal funding allocations and distributions adhering to directives of the funding sources.
- Create an internal system of communications and questions to be asked of the reopening committee.
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Ordering of all-campus locations PPE for winter quarter.!

## December 2021

Finalize 2022 winter institutional and instructional chapter with updates.

Provide updated information on employee and student medical and religious exemptions protocols and accommodations.

Finalize changes in website language.

Explore testing accommodation requirements for exempt students for winter quarter implementation.

Remote work taskforce finishing policy recommendations to bring forward in 2022.

Publish frequently asked questions, including answers from the forums and submitted feedback forms for employee reference.

Share tentative plan for the College regarding instructional programs, campus-wide departments and student support services working in remote and face-to-face. !

Continue to engage with Deans, Supervisors/Managers, Division Chairs, union leadership to inform of current guidance and seek feedback. !

Sent communications to campus of a delayed start from January 3-18<sup>th</sup>. !

## January 2022

Continue to evaluate the status of COVID-variants, King County Department of Health, and system-wide data to determine a two-week virtual start for all programs and support services on campus.

Work with Reopening Committee and sub-committees on a recommendation to extend virtual programs and services through Feb. 7th as recommended by Office of Financial Management, as well as data to show increase in test-positive cases on campus, in community, and throughout state.

Look at staggering of office employees to maintain all departmental work within the College.

Review new data on face-coverings and masks including ordering of kn95 and n95 masks for campus.

Continue 5 days for quarantine time for test-positive cases.

Support test positive outcomes of employee and student testing with at-home kits because of limited testing sites available.

Finalize contract with Testing contractor to offer voluntary testing of students and employees on campus. Start date tentatively beginning January 18<sup>th</sup>





working in the departments. These plans will include needed mitigation measures, including things such as shields and the setup of furniture to meet social distancing requirements.

- Health & Wellness monitors (e.g., work-study students/volunteers) will be hired to work alongside Campus Safety staff monitoring mask-wearing and daily attestations.
- The IT (Information Technology) department will need to review and check functionality of campus technology prior to departmental services and or instructional classes begin

! !  
! etc., must be fully vaccinated against COVID-19, or can seek 0 0 0.2q 0.24 01 Tf (%)0.167d /Gs1 gs TT13





- xi. Online-Only declaration are to be submitted on a quarterly basis.
- h. GRC crosschecks student status and reviews the request
  - xii. Approval Letter is emailed to student
  - xiii. Denial Letter is emailed to student with next steps
- i. Student Falsification or misrepresentation of the medical or religious is a violation of the Student Code of Conduct and will follow the Student Judicial Affairs process
  - xiv. [Student Code of Conduct - Green River College](#)
- j. GRC strongly encourages students with an approved exemption to remain in virtual classrooms and utilize virtual support services

## Classroom, Common Space and Building Layout and Needs

*Classroom spaces (non-labs)*

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Sanitizer wipes  
Sanitizer bottles (12oz) for desk  
Transaction plexiglass divider

! Upon request

Plexiglass dividers for office meeting tables

! Upon request

*Office spaces*

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It is to be noted the guidelines for isolation of a COVID-19 positive person are as follows:

- Mild-moderate symptoms—at least 5 days (about 1 and a half weeks) from when symptoms first started, AND
- At least 24 hours have passed since last fever without the use of fever reducing medication, AND
- Symptoms have improved

In this context, all students/employees who test positive for COVID-19 will be required to remain in isolation for at least 5 days to return to the general student population. Campus Corner Apartment (CCA) students will be given an opportunity to isolate themselves on campus or go home for the duration of the isolation period. \_\_\_\_\_

CCA students will be provided with a separate isolation area on campus to allow students to be isolated in single-occupancy rooms. During their stay in isolation, students will receive on-going follow up by the CCA team and will be provided with access to daily necessities such as meals. Visits by other students, family members or others will not be allowed while the student is in isolation. Students will only be allowed visitors on an emergency basis (close family contact or emergency contact) following review and approval by Residential Life staff. Students will not be allowed to leave their individually assigned spaces for the duration of their isolation. Should a student not comply with isolation requirements, they may be dismissed from housing immediately and not be allowed to return to campus until they are medically cleared.

All students who are designated as close contacts of COVID-Positive students identified through contact tracing will be asked to self-quarantine for 5 days and monitor their symptoms. These students will need to quarantine in the designated quarantine housing on campus or may choose to go home.

A close contact is someone who:

- Was within 3-6 feet of someone who is positive for COVID-19 for at least 15 minutes cumulative time in a 24-hour period.
- Provided care for someone with COVID-19
- Had direct physical contact with someone who is positive for COVID-19 (hugging, kissing, touching)
- Shared eating or drinking utensils with someone with COVID-19
- Was sneezed or coughed on, or otherwise got respiratory droplets on them from a person with COVID-19

### Contact Tracing Contact

The College will perform contact tracing internally in addition to any local health department contact tracing.





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## Employee-Related Cases

Benefits Services will administer/facilitate all employee related cases and contacts. Campus Safety will notify Benefits Services of any employee's close contact with students that test positive. Benefits Services

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You should continue to wear a high-quality, well-fitting mask around others for five additional days.  
High-quality and well-fitting masks are essential and are described [here](#).



## Student Conduct, Compliance and Enforcement Student Expectations and Student Handbook

The Office of Judicial Affairs has developed student expectations that specifically address COVID-19 public health guidance.

**Mask Usage:** Students and employees must wear a mask that covers their nose and mouth to prevent the spread of COVID-19. The campus strongly encourages KN95 and N95 masks for the best defense against COVID-19 Omicron. This must be worn to enter and while present in all classrooms and common spaces on campus, including any academic, administrative, residential, food service, and recreational buildings. Additionally, students must wear a mask in any outdoor location on campus (including walking to and from class).

Students are permitted to remove their mask to eat and drink, with physical distancing still required.

### Failure to Comply or Following the Directive of a College Employee

#### WAC 132J-126-090 Conduct-Student Responsibilities

##### (10) Failure to comply.

Failure to comply with directions of college officials, campus safety officers, or law enforcement officers.

## Sanctions

If these protocols are not being followed by a student, please send an e-mail to [judicialaffairs@greenriver.edu](mailto:judicialaffairs@greenriver.edu). Every employee has a responsibility to make sure that the Covid safety protocols are followed by everyone on our campus.

The following definitions of the disciplinary terms have been established to provide consistency in the application of penalties:

- (1) Warning - A notice in writing to the student that the student is violating or has violated institutional regulations.
- (2) Probation - A written reprimand for violation of specified regulations. Probation is indefinite or for a designated period and includes the probability of more severe disciplinary sanctions if the student is found to violate any institutional regulation(s) during the probationary period.
- (3) Loss of privileges - Denial of specified college privileges for a designated period.
- (4) Fines - Previously established and published monetary charges.
- (5) Restitution - Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
- (6) Discretionary sanctions - These may include, but are not limited to, work assignments, essays, service to the college, or other related discretionary assignments.
- (7) College suspension - Separation of the student from the college for a definite period, after which the student is eligible to return. Conditions for readmission may be specified.
- (8) College dismissal - Permanent separation of the student from the college.
- (9) Revocation of admission and/or degree - Admission to or a degree awarded from the college may be revoked for fraud, misrepresentation, or other violation of college standards in obtaining the degree, or for other serious violations committed by a student prior to graduation.
- (10) Registration hold - Students may have their registration privileges blocked pending the completion of specified sanctions/conditions. Holds may be placed and removed only by the vice president of student affairs or designee.
- (11) Revocation of club status and loss of college recognition - Applies to clubs and organizations.

## Facilities Management and Disinfection Practices

GRC has prescribed the following systematic approach to the regular cleaning and disinfecting of all facilities, including classrooms, office space, housing and food service facilities, equipment and laboratories, and public spaces. These measures are consistent with King County Health Department, CDC guidance for Institutions of Higher Education:

- EPA-registered disinfectant that is effective against COVID-19 shall be used where feasible.

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## LECTURE CLASSES

### Best Practice Strategies for Classroom Attendance

Prior to Class:

1. Faculty, staff, and students will be expected to stay home if they feel sick or have been in close contact with a confirmed positive Covid-19 case.

If a student is ill/absent for a long period of time, see section What to do if

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#### Temporarily Leaving the Classroom:

1. If anyone must leave the classroom for any reason during the scheduled class, they must continue to wear a mask and use hand sanitizer.
2. Upon re-entering the classroom, students will be required to follow the entrance guidelines above, ensuring proper hygiene and use of PPE.

#### Confirmed Positive COVID-19 Cases:

1. Faculty and staff contact the Director of Benefits at x6622 to self-report if they have tested positive for COVID-19.
2. Students contact Campus Safety at x3350 to self-report if they have tested positive for COVID-19.
- 3.



shields, goggles, etc. will be provided for student use based on the level of participation and proximity to others required.

4. If needed, students may store personal items in the classroom at assigned locations where items can be removed after completing/exiting lab and before a new group of students enters.

#### Student Admission to Lab:

1. The lab will have a designated, clearly marked entrance and exit.
2. Students will attest daily prior to entering the lab.
3. Students, faculty and staff will don the appropriate PPE depending on the proximity to others that the lab activity requires.

Where needed, eye protection/face shields and cloth/kn95 or n95 masks will be provided that will be washed at the end of the lab session following CDC guidelines

Disposable gloves will be provided

PPE must be donned for skills requiring close contact (<3 ft.) with other participants. This may include face shield, gloves, masks, and gowns. Barrier devices will also be used. Reusable gowns will be washed after each use.

4. If a student, faculty, or staff reports feeling sick or has been in close contact with a confirmed positive case, they will not be permitted in lab. If a student, faculty or staff reports a sick family member at home with COVID-19, that individual will be sent home and must follow the isolation/quarantine requirements as established by the Washington State Department of Health.
5. If symptoms develop during the time on site, the individual will be sent home immediately. That individual will not be permitted to return until they have been evaluated by a healthcare provider.
6. Failure to comply health screening or reporting guidelines will result in the individual being sent home.

#### Lab Preparation and Set



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Students will be required to monitor themselves for symptoms daily during their clinical rotations.

The student will operate under and be subject to the COVID-19 plan in place at the clinical site while participating in clinical experiences, including all agreements and PPE and immunization requirements.

Possible Language to include in syllabus (as it relates to COVID

Classroom furniture can be arranged to allow accommodations for students with exemptions and/or students who are vaccinated and prefer to distance.

- For example:

- ! Every-other-seat spacing between students. Extra chairs may be moved to the side of the classroom in classrooms where extra chairs

Work with the Dean and/or Division Chair on other options, such as:

- Working with the student independently or allow the student to work independently on remaining course requirements
- Transferring to an online section if able to complete the work remotely and a viable section exist
- Assigning an Incomplete, if appropriate
- Independent study, if appropriate (please note that this may or may not work for student needs)
- [Withdrawal as an option](#)

### Inside buildings on campus

Face masks (kn95/n95 strongly encouraged) are required inside buildings on campus and apply to all individuals including students, employees, visitors, volunteers, contractors, service providers, vendors, and suppliers.

- All must wear a mask regardless of vaccination status.
- All individuals over the age of 5 years must wear a mask. Children ages 2-4 may wear a mask under close adult supervision.

### Outdoors on campus:

Face masks are required on campus when outdoors.

### Elevators

Encourage awareness of the number of people in the elevator and consider waiting for the next elevator or taking the stairs.

When you are not able to avoid a crowded elevator, please ensure your mask covers your nose and mouth and fits against the side of your face to provide protection.

### Restrooms

Maintain social distancing as possible in restrooms

### Non-classroom Space Protocol Monitoring and Safety

The library and other non-



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- o S.U (Student Union). Information Desk
- o TRiO Student Support Services
- o Veteran Services
- o Violence Prevention Center

International Programs (M & Th, 9:00am – 5:00pm)

- o International Housing
- o International Student Activities
- o International Student Advising
- o Foundation for Success
- o High School Completion

Instruction:

- o Academic Resource Centers
  - ! Math Learning Center
  - ! Tutoring and Resource Center
  - ! Writing and Reading Center
  - ! Public Speaking Center
  - ! Language Lab
- o Master Achiever Center (M & Th 8:00-5:00 pm)
- o Open Doors (M & Th 8:00-5:00 pm)
- o Branch Locations (times are adjusted depending on the needs of these locations, please contact site for specific hours of operation)
  - ! Kent (M & Th 8:00am- 8:00pm. Friday 8:00am to 4:00pm)
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