

Suggested topic questions:

"Marketing Purposes"

How are departments marketed on the website i.e. Student Services, Continuing Ed?

General information for internal use.

Information changed between BETA version and LIVE version.

Budget Worksheet form – Stephenie Cheng-LaBoyne and Sarah Postel will adjust the formulas on the form to make sure calculations are correct.

Josh suggested that College Council get with funding source people and create a matrix or rubric to show where funds are available.

Timm Lovitt has offered to contact the applicant to ask more questions. Questions will be drafted up by Leslie Moore, Sarah Postel, Josh Gerstman, Stephenie Cheng-LaBoyne .

Next meeting: December 5th

Proposal for meeting dates and times

More discussion regarding "Business Hours for the College."

Meeting Adjourned at 1:05pm