- 5. Enter your
  - a. First Name
  - b. Last Name.

Please make sure you have entered your name correctly.

(If your legal name is a single name—such as Pran, Madon

10. The **Set Your Password** page displays.

- 11. Enter your preferred **Email** Address
- 12. Select the **Security Question** from the dropdown menu.
- 13. Provide the **Answer** to your security question.
- 14. Additional Account Recovery options located in the **Account Recovery** box.
  - a. Enter **Phone Number** for text (SMS) option.

15. Create your **Password**.

(At least 8 characters, including at least one uppercase letter, one lowercase letter and one number. Special characters may be used but are not required.)

- 16. Confirm your Password
- 17. Select the Submit button.
- 18. A pop-up message will display.

Message	
vour account	त्याच्या (स्वतंत्र का स्वतंत्र स्वतंत्र स्वतंत्र स्वतंत्र स्वतंत्र संवतंत्र संवतंत्र स्वतंत्र स्वतंत्र स्वतंत (स्वतंत्र

- 19. Make note of your ctcLink ID.
- 20. Select the **OK** button.
- 21. The Account Activation confirmation message displays.

\*NOTE - Please close your browser before attempting to log in to ctcLink.

22. Close the browser tab.

PLEASE NOTE: When promoted to close your browser(s) make sure to close ALL browsers
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23. Navigate to the ctcLink Sign In page https://myaccount.ctclink.us/

24. Enter your ctcLink ID

## 25. Click Next



26. Enter your Password

27. Click Verify