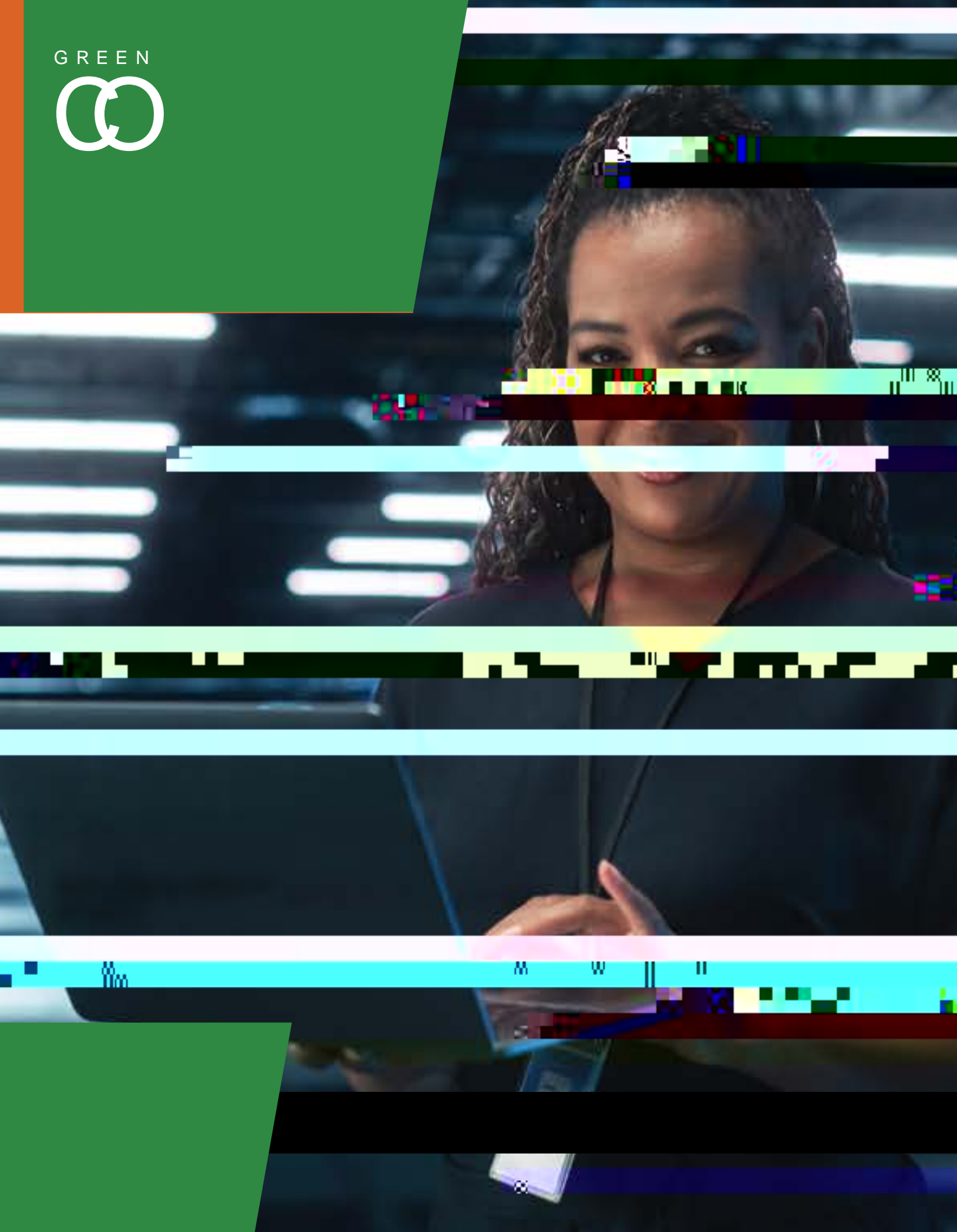


GREEN





## Stay Relevant with Continuing Education this Fall

Continuing Education non-credit courses are for professional Continuing Education, job training and personal enrichment. These are self-supporting courses, not supported by tax funds. Classes are held at a variety of locations. Continuing Education Units (CEUs) are available for most classes. Every effort was made to





## Medieval History

Medieval History 1

Tuesday, November 7th (10:00am –12:00pm)  
Auburn Center, Rm 230, Dan O’Gorman

Member Fee \$29 (35913)  
Non-Member Fee: \$49 (35914)



## Professional Development

### Accounting and Finance for Non-Financial Managers Certificate

Explore the financial concepts and accounting processes used in most businesses, and gain practical techniques to increase your effectiveness. Topics include the accounting cycle; resource allocation; financial performance; cash flow; the importance of cash; your role in cash flow success; financial information that drives your organization; and how business reports are assessed and analyzed. Certificate includes three month-long courses. Fee \$495.

Item:                      Sep 25 – Dec 15                      ONLINE

Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.



## Spanish for Medical Professionals

Are you frustrated by the communication gaps that can occur between you and your Spanish-speaking patients? This course, designed specifically for healthcare professionals, will help you bridge that gap. Learn the alphabet, months and days of the week, body part vocabulary, medical terminology and power verbs. Gain an understanding of the culture, and know how to ask questions crucial to quality health care. Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details, including required textbook. Fee: \$290

Item: Sep 25 – Dec 15 ONLINE

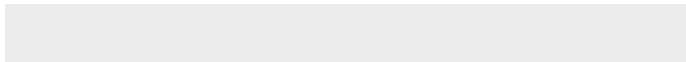
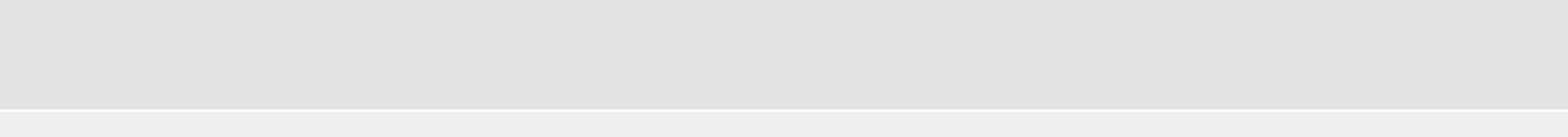
Visit [greenriver.edu/ceOnline](http://greenriver.edu/ceOnline) for course details.

### Adult Family Home Administrator-Training

This mandatory 54-hour training course is required for those wishing to become licensed as a Washington State Adult Family Home owner. Additional AFH







• -€

## Google Analytics Certificate

## Project Management Basics: Initiating The Project

Discover the science and art of effective project management. Summarize the five Process Groups, 10 Knowledge Areas and 49 processes recommended for application in the PMBOK® Guide (Project Management Body of Knowledge). Learn about the Initiating Process Group, and discover how to develop a business case, create a Project Charter, identify and document stakeholders and effectively present a project to decision-makers. See website for required and recommended textbooks. PDUs: 15. Fee: \$339

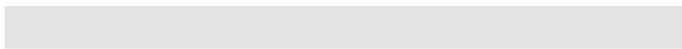
Item: 35318      Daniel Yeomans   GRZOM                      Zoom

# Technology



## Computer Fundamentals with Windows 10

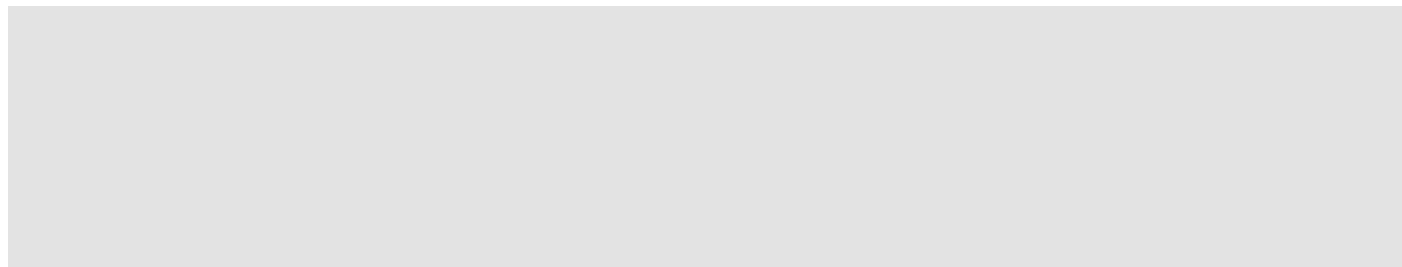
Develop the skills you need to effectively use a computer. Start by exploring Windows 10, and discover the tools that aid your productivity, such as program





### Data Analyst Certificate Information Session

As companies utilize big data concepts to stay competitive, the role of the data



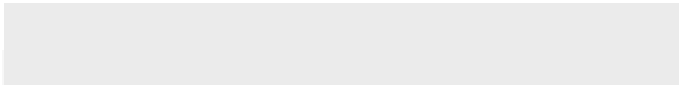
### SQL Server Certificate Capstone

Demonstrate your SQL Server knowledge in this Capstone course. Use SQL Server Management Studio (SSMS) to build a database schema based on a “real-world” scenario. Then, develop a database solution that supports your proposed plan. Next, implement the solution, and test the results using SQL queries. Finally, you will submit your database .bak file to the instructor for review to ensure all fundamental SQL techniques are understood and implemented. Prerequisites: Relational Database Concepts and Design, SQL Programming Level 1 and SQL Programming Level 2. Recommended Textbook (Available from Amazon or any other online retailer): Beginning SQL Server for Developers, 4th Edition, ISBN: 978-1484202814. For more information, please refer to our website. This is the fourth required course in the SQL Server Certificate (4 Class Series) and the Data Analyst Certificate Part 1: SQL Server (4 Class Series). Note: Please bring a USB flash drive (minimum 2 GB) to class, so you can save your work. Fee: \$0

Item: 35385

Jim Parshall

Sessions: 3 Tu, Th Nov 16 – Nov 28 6 – 9PM



Capture the power of Excel 2019 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted price. Topics include entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; lookup and decision-making functions; auditing and error-handling; array functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Prerequisite: Basic computer skills including

Microsoft Excel 2021/ Of ce 365 Level 3

Put the full power of Excel right at your fingertips, and get the answers you need

• † ...







## ed2go Fundamentals

### Gain skills for professional and personal development



#### INSTRUCTOR-LED COURSES

Courses are fun, convenient and highly interactive. They include lessons, quizzes, hands-on assignments and more.

Courses may be completed 24/7 from any location with internet access.

- Program Features:**
- Experienced instruction
  - Online discussions
  - 6-week format
  - Start monthly
  - Non-credit

#### Accounting Fundamentals

Gain hands-on experience with handling accounts receivable, accounts payable, payroll procedures, sales taxes and more. This course will give you a solid foundation in financial matters.

#### Administrative Assistant Fundamentals

This course will help you master essential job responsibilities, implement solutions, and increase productivity.

#### Certificate in Nutrition, Chronic Disease and Health Promotion

Learn about the impact of foodborne diseases, genetically engineered food, malnutrition and chronic diseases.

#### Administrative Assistant Applications

Gain the skills and knowledge you'll need to prepare for the Certified

Administrative Professional exam and begin a rewarding career as an administrative assistant.

#### Get Assertive!

Learn specific techniques to become more assertive in all types of situations, with all types of people, and in all aspects of your life.

#### Personal Finance

Set clear financial goals, make the right investments, increase financial security, and be prepared to retire someday. This course will help you gain control over the financial impact of your choices with tools that are useful, realistic, and easy to work into your regular routine.

#### Become a Veterinary Assistant

Learn about pet nutrition, health and safety and how to treat and prevent parasites. Explore current thoughts on spaying and neutering and issues of euthanasia and pet loss.

#### Introduction to Interior Design

Get the know-how to design a room floor to ceiling using the principles of good design.

#### Introduction to Artificial Intelligence

In this course you will gain a foundational knowledge of the science behind creating computer systems that can perform tasks requiring human intelligence.

To view the entire catalog or to register, visit:

[greenriver.edu/ce-ed2go](http://greenriver.edu/ce-ed2go)

## ed2go Advanced Career Training

### Prepare for a new career, certification or advancement



#### SELF-PACED COURSES

Prepare for employment in some of today's hottest careers with a comprehensive, affordable Career Training Program.

Courses may be completed 24/7 from any location with internet access.

- Program Features:**
- Instructor mentor access
  - Materials and books included
  - 6-12 months to complete
  - Start anytime
  - Non-credit

#### Business Operations Specialist

Learn the fundamentals of business management and operational planning with a veteran supply chain manager

#### Career Counselor and Life Coach

Learn all aspects of career counseling and life coaching, from working with clients to establishing a business. Learn career development stages, planning fundamentals, and how to work with diverse audiences. Gain the industry-recognized skills needed to establish a successful coaching business as a career counselor and certified life coach.

#### Certificate in Family Mediation

Experience comprehensive training in the In Accord model of mediation with a special focus on a wide range of family disputes.

#### Front-End Web Developer

Learn the core skills needed to build websites. In this online web development course you will learn how to use HTML, CSS and JavaScript.

#### Full Stack Software Developer

Become an industry-ready software developer by learning different coding languages and intuitive technologies to create web applications that allow people to achieve specific tasks on a computer or another device.

#### Information Security Training

This online cybersecurity training course will prepare you for three globally recognized certifications. This course offers enrollment with or without vouchers. Proctor fees may apply, which are not included.

#### Salesforce: Power User

Salesforce is the most popular CRM in the world. Having a strong knowledge base in Salesforce not only enhances your marketability but gives you skills to be more efficient in day to day use.

#### Medical Billing and Coding (Voucher Included)

Train for an in-demand healthcare career in medical billing and coding. This course will help you prepare for industry certification.

#### Procurement and Purchasing Management

Learn the basics of the supply chain process, purchasing, and contracting issues to provide you with the skills needed for a successful career.

To view the entire catalog or to register, visit:

[greenriver.edu/ce-careertraining](http://greenriver.edu/ce-careertraining)

## Personal Interest



## Fused Glass: A life changing art form

Here is what our instructor, Diana Wendt has to say.

"Fused glass has been a life-changing art form for me. I discovered it's not only my passion, but it is also my calling. Fused glass has never been just a 'hobby', instead it became my livelihood to support myself and my beloved mother since 1996.

For almost 30 years, I've devoted myself to learning the science and beauty behind the different ways to transform glass. I continue to learn from it and from teaching others how to appreciate and experience this beautiful creative art form.

Sign-up and hang on for a fun, hands-on adventure into the creative world of class!"

What have you learned from teaching?

"There is no such thing as 'I'm not creative but...!' because all living beings are creative, inventive, or resourceful in their own ways.

- » A finished 'beginner piece' is more rewarding than an unfinished 'masterpiece.'
- » Students and mistakes usually make the best teachers.

See page 18 for Fall dates for Fused Glass Tiles & Ornament classes!

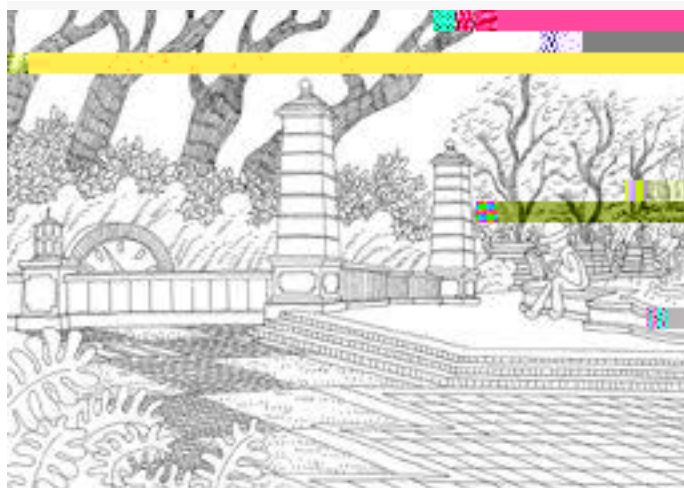


Digital Photography 1

Digital Photography 2

Fused Glass Ornaments and Tiles







### A Journey Into Wine Country Information Session

"We are excited to kick off our new series that will introduce the three parts of wine history, sensory analysis, and grape culture and making, over the three quarters. Join 3rd generation winemaker Roland Vieira to learn the history of wine and its regions. Roland has traveled extensively in wine regions and has been making wine for a number of years. Roland is also a biologist which provides another level of his understanding about the complexity of wine. Take or all three classes and receive a Certificate of Completion. Take a journey into the world of wine! This class will give you an overview of the 3 part series offered in spring, summer and fall quarter." Fee: \$0

Item: 35747 Roland Vieira GRZOM Zoom  
 Sessions: 1 Tu Sep 26 6 – 8PM

### HIGHLIGHT

## A Journey Into Wine Country: The Harvest

The grapes have ripened, the vines have transformed flowers to fruit and everywhere you look you are taking in rich colors and unctuous fragrance. The crush is upon us. Join Roland Vieira, a 3rd generation winemaker, to discover the essential elements of good grape farming, harvest decision, fermentation, and the final stages of winemaking.

This class is the part of our Journey into Wine Country program. The wine program includes three consecutive classes offered in Spring, Summer and Fall terms. Each segment can be taken individually and in any order. Those who choose to complete all three classes will be eligible for a Certificate of Completion. This series is best suited for an audience of 21 or older. This course will have one additional class night - the date for the class will be determined by the students and instructor on the first night of the class. Fee: \$99

Item: 35748 Roland Vieira GRZOM Zoom  
 Sessions: 5 Tu Oct 3 – Oct 24 6 – 8PM

### Sourdough 101

Learn how to maintain a sourdough starter, bake sourdough bread from a starter and make use of discard! During this 6-hour course, participants will perform the steps of a bulk fermentation, resulting in two loaves which participants can take home to bake at the end of the course. During this time, we will also cover the microbiology behind sourdough starters, all of the steps necessary to create the perfect sourdough loaf, information on how to customize and troubleshoot your recipes, and helpful tips for making use of your discarded starter. This course is appropriate for bakers of all skill levels. Price of this course includes a sourdough starter (in a jar), a wooden mixing spoon, proofing materials, and ingredients. Fee: \$99

\*\*Price of the course includes a sourdough starter (in a jar), a wooden mixing spoon, proofing materials, and ingredients.

\*\*\* Students should bring a lunch to eat during class. There will be no official lunch break, but there will be time to eat while waiting on each of the steps in the bread-making process.

Item: 36244 Kristen Frafjord Auburn Campus WB-16  
 Sessions: 1 Sa Sep 30 9AM – 3PM

### Bank and Wade Fishing for Winter Steelhead

A lot of NW Winter Steelhead fishing is about racing around in power boats on crowded rivers. In this class get back to the basics of the sport! Learn how to set up tackle to fish three effective methods for the shore bound angler: drift fishing, float fishing, and spoon fishing. We will discuss productive bank fishing areas on local and regional rivers and how to time your visits for success. Class includes a resource notebook. Optional Saturday outing to a local river for hands on instruction and fishing.

Classroom session #35945 is a pre-requisite to attend outing.  
 Outing Location: Snoqualmie River near the Falls. Directions and complete information about what to bring will be sent upon registration.

• Rods, reels, and line sets available for rent for \$10.  
 Item: 35945 John Fiskum Enumclaw ENM-14  
 Sessions: 1 W Dec 6 6:30 – 8:30M (Classroom)  
 Fee: \$39.00

Item: 35949 John Fiskum  
 Sessions: 1 Sa Dec 9 7 – 11AM (Outing)  
 Fee: \$89.00

### DIY Yakima River Fly Fishing

The Yakima River is a heavily guided watershed but in the know DIY anglers can have good success once you unlock its secrets. In this classroom session we will discuss this complex waterway and its seasonal river conditions, insect hatches, fly patterns and strategies for success. Class will include a resource guide with information about access for both wade fishing and floating the river. After the classroom session there will be 2 optional outings for hands on instruction and fishing.

Classroom session #35945 is a pre-requisite to attend outing.  
 Outing Location: Snoqualmie River near the Falls. Directions and complete information about what to bring will be sent upon registration.

• Rods, reels, and line sets available for rent for \$10.  
 Item: 35927 John Fiskum Auburn Campus CH-214  
 Sessions: 1 Th Sep 28 6:30 – 8:30M (Classroom)  
 Fee: \$39.00  
 Item: 35931 John Fiskum  
 Sessions: 1 Sa Sep 30 10AM – 3PM (Outing)  
 Fee: \$89.00

## Emergency Preparedness

We've all heard the warnings about how we should prepare both our homes and family for a natural disaster but who has time to do all that research? And isn't it expensive to do? This class was co-developed with an instructor who experienced the Mt. St. Helen's eruption firsthand and a retired Navy SEAL who served multiple tours of duty, was a BUDS instructor and is now a world-renowned survivalist expert. He also starred in Discovery Channel's 'Lone Target' television series. Take advantage of our experience and expertise as we've done the research and can help you prepare an emergency family plan as well as an emergency preparedness kit ready to go in the event of a natural disaster or catastrophe. Example preparedness kit and plan will be available for demonstration and recommendations will be provided for resources to prepare your own emergency kit as well as develop a plan for your family. This class is worth your time and students will leave with excellent notes about how to get started immediately in preparing for the worst. Protect your family and get started with this valuable class! Fee: \$49

Item: 35763      Amy Anselmi





**HIGHLIGHT**

## Top 10 Mistakes Many Authors Make

Have you always wanted to write a novel? Maybe you've started one but have gotten stuck in the middle. Or maybe you've finished your first draft but don't know where to go from there. In this one-night class, you'll learn how to avoid common mistakes that keep authors from achieving their dreams. Whether you hope to be traditionally published or to self-publish, you can't afford to make these mistakes. Fee: \$49

1. Beginning with only an idea
2. Ignoring structure
3. Beginning the story at the wrong place
4. Not pushing conflict or putting the characters at enough risk
5. Misunderstanding the plot
6. Confusing POV
7. Loving your own voice too much – info dumps
8. Lack of substance – what are you trying to say?
9. Telling, not showing
10. Not writing for a contemporary audience

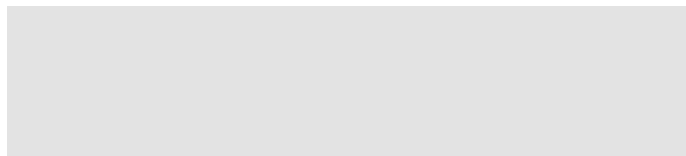
Plus Extra Information:

12. Poor editing
13. Time management

Item: 35920	Lynn Bohart	GRZOM	Zoom
Sessions: 1 W	Dec 6	6 – 9PM	

### Celebrate Your Story: Writing Creative Non ction

Everyone has a story to tell; what's yours? This class focuses on the basic skills needed to write your own short memoir, personal essays or any other form of creative writing. This class is structured for repeat registration with different themes and focuses each month, while maintaining curriculum perfect for those interested in single term attendance. Instructor offers customized support for all forms of writing in collaborative learning environment. Whether you are beginner or an expert, this class will take your writing to the next level. Repeat students welcome. Fee: \$109





### Microsoft Excel 2021/ Office 365 Certificate Series

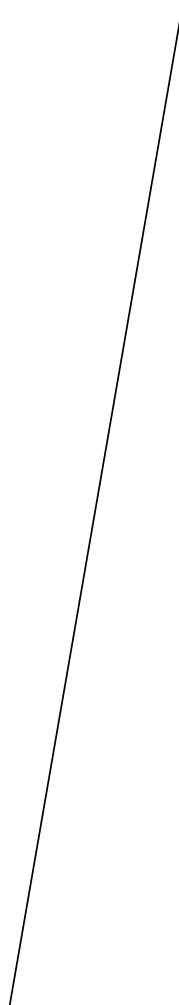
Capture the power of Excel 2021 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted price. Topics include entering, moving and manipulating data; using formulas and functions; formatting text, numbers and cells; creating charts; building more complex functions; using data analysis tools like PivotTables and PivotCharts; making an impact with powerful chart and presentation features; lookup and decision-making functions; auditing and error-handling; array functions; importing and exporting; what-if-analysis; automating repetitive tasks by recording and running macros; and forms. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included.

The Microsoft Excel 2019 Series includes: Microsoft Excel 2021/Office 365 Level 1, Microsoft Excel 2021/Office 365 Level 2, Microsoft Excel2021/Office 365 Level 3. Prerequisites: Microsoft Windows proficiency and successful completion of Computer Fundamentals with Windows 10 and/or basic computer skills including the use of: program controls, start menu, task bar, applications, basic word processing, email, file management and internet searches. Print Description: Capture the power of Excel 2021 by taking the Excel Series. Series includes Levels 1, 2 and 3 at a discounted rate. Prerequisite: Basic computer skills including Microsoft Windows proficiency. Textbooks included. Fee: \$369.00

Item #: 35906      Gayle Larson      Enumclaw      ENM 13  
 Sessions: 3 W      Nov 1 – Nov 15      8am – 4pm

### Microsoft Excel 2021/ Office 365 Level 1

Excel can help you organize, calculate, analyze, revise, update and present your



# TRAIN YOUR EMPLOYEES AND STAY COMPETITIVE





CONTINUING EDUCATION  
12401 SE 320<sup>TH</sup> STREET  
AUBURN, WA 98092-3622

Non-Profit Org.  
U.S. Postage  
PAID  
Auburn, WA  
Permit No. 184

## Check inside for Personal Interest classes!



See page 20 for our series "A Journey Into Wine Country"  
and other great classes.

Register at [ce@greenriver.edu](mailto:ce@greenriver.edu)